

## MINUTES OF MEETING NO.69-25

NAME LOCATION	Executive Board WIWD Office	PAGE DATE	Page 1 of 5 September 18, 2025
PRESENT:	T. Nevakshonoff M. McLelland D. Germain S. Hofer J. Stefanson B. Sigfusson J. Cruise I. Zotter K. Christensen D. Chartrand	Chairperson Board Appointee/Vice Chair Director Director Director Board Appointee Provincial Appointee Manager/GROW Coordinator Financial Administrator Administrator	WIWD WIWD Dog Lake Sub-District Swan Creek Sub-District Shoal Lake Sub District WIWD WIWD / MAW WIWD WIWD WIWD
REGRETS:	C. Howse B. Fleury C. Cuvelier	Director Director Watershed Planner	Lake St. Martin Sub District Lake Francis Sub District MECP
WRITTEN BY:	K. Christensen	Financial Administrator	WIWD

ITEM		ACTION BY
1.0	<b>Call To Order</b>  T. Nevakshonoff called the meeting to order at 8:59 a.m.	
2.0	<b>Approval of Agenda</b>  <b>611-25: M. McLelland – J. Cruise</b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented.	<b>CARRIED</b>
3.0	<b>Approval of Minutes</b>  <b>612-25: B. Sigfusson – S. Hofer</b> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting # 68-25, August 21 <sup>st</sup> , 2025, as presented.	<b>CARRIED</b>
4.0	<b>Financial Report</b>	
4.1	<b>Bank Activity</b>  K. Christensen presented the financial report:  Access Credit Union Statement of Accounts from August 1 <sup>st</sup> , 2025 – August 31 <sup>st</sup> , 2025; Collabria Credit Card Details from July 30 <sup>th</sup> , 2025 – August 29 <sup>th</sup> , 2025;  <b>613-25: M. McLelland – B. Sigfusson</b> <b>BE IT RESOLVED THAT</b> the Board approved Access Credit Union Statement of Accounts August 1 <sup>st</sup> , 2025 –August 31 <sup>st</sup> , 2025; Collabria Credit Card Details from July 30 <sup>th</sup> , 2025 – August 29 <sup>th</sup> , 2025.	<b>CARRIED</b>
5.0	<b>In Camera Discussion</b>  <b>614-25: J. Cruise – D. Germain</b> <b>BE IT RESOLVED THAT</b> the Board approves to move in-camera at 9:06 a.m.  <b>615-25: J. Cruise – B. Sigfusson</b> <b>BE IT RESOLVED THAT</b> the Board approves to move out-of-camera at 10:00 a.m.	<b>CARRIED</b>  <b>CARRIED</b>

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	<b>616-25: J. Cruise – M. McLelland</b> <b>BE IT RESOLVED THAT</b> the Board approves hiring D. Chartrand as of September 10 <sup>th</sup> , 2025 at \$21/hr.	<b>CARRIED</b>
6.0	<b>New Business</b>	
7.0	<b>Old Business</b>	
7.1	<b>Narcisse DU Project</b>  T. Nevakshonoff provided a verbal update.	
7.2	<b>NW IWMP</b>  A project management team (PMT) meeting will be held in late October.	
7.3	<p><b>RALP Program</b></p> <p><b>RALP 2023-2024 Projects:</b> T00072 “Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas” and T00071 “Creating Pollinator Habitats in the West Interlake Watershed District” –reports have been submitted; the remaining funds have not been received yet.</p> <p>Staff are working with previously identified producers and recruiting new ones to participate in and complete the projects.</p> <p><b>RALP 2024-2025 Projects:</b></p> <ul style="list-style-type: none"> <li>• Agroforestry Establishment in the West Interlake Watershed District (\$20,000.00): \$13,684.12 has been allocated;</li> <li>• Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas (\$100,000.00): \$93,417.18 has been allocated;</li> <li>• Cultivating Environmental Resilience through Perennial Forage Establishment. (\$100,000.00): \$60,067.15 has been allocated</li> </ul> <p><b>RALP 2025-2026 Projects:</b> Proposals were submitted, and funding has been confirmed for the following projects:</p> <ul style="list-style-type: none"> <li>• 2025 Riparian Restoration and Water Quality Improvement in the West Interlake Watershed (\$100,000.00): \$60,206.11 has been allocated;</li> <li>• Cultivating Environmental Resilience through Perennial Forage Establishment in the West Interlake Watershed in 2025-2026 (\$100,00.00): \$96957.88 has been allocated;</li> <li>• Agroforestry Establishment in the West Interlake Watershed District 2025-2026 (\$21,900.00)</li> </ul> <p>Financial Administrator provided a report, including pictures, of how the recently purchased tree planter worked.</p>	
7.4	<p><b>GROW Program</b></p> <p>The Board was presented with the financial updates related to program activities.</p> <p>Awarded GROW Funds from MHC:</p> <p>GROW 2023-2025 - \$500,000.00</p> <p>GROW 2024-2026 - \$467,442.50</p>	

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	<p>GROW 2025-2027 - \$264,520.00 Total: \$1,231,962.50</p> <p>Funds Expended to date: \$864,556.77 Projected expenditures: \$315,225.73</p>	
7.5	<p><b>PWCP</b></p> <p>Manager reported on projected costs for the 2025-26 fiscal year.</p> <p>Awarded PWCP funds: \$1,025,000.00</p> <p>Cover Crops: \$ 200,500.00 Rotational Grazing: \$ 581,917.91 Nitrogen Management: \$ 243,991.11 Total Projected cost: \$ 1,026,409.02</p> <p>Request for the PWCP Activities 3 to support radio advertisement and field days has been approved.</p>	
7.6	<p><b>Conservation Trust (CT)</b></p> <p>The CT project "West Interlake Watershed Pollinator Gardens – Interconnection Between Communities and Our Native Pollinators" has been approved. The funding agreement has been signed, securing a total of \$20,000. The first payment of \$8,000 has been received. Staff are currently working on project implementation.</p> <p>Staff are working on final reports for the previous Pollinator Project, due September 30<sup>th</sup>, 2025.</p>	
7.7	<p><b>Green Municipal Fund</b></p> <p>The proposal "Conduct a community-wide climate risk assessment to identify and analyze multiple climate hazards and vulnerabilities affecting the WIWD" that was submitted to the Local Leadership for Climate Adaptation: Climate Ready Plans and Process program has been approved. The WIWD was awarded for a grant of up to \$70,000.00. Waiting to receive funding agreement.</p>	
7.8	<p><b>Conservation and Climate Fund</b></p> <p>Manager continues to work with the RM of West Interlake and H. Venema on the development of the proposed project. Agreement for \$15,000 has been signed.</p>	
7.9	<p><b>WIWD Workshops</b></p> <p>WIWD hosted a field day in the Ashern area on September 11<sup>th</sup>, 2025. There was a total of 50 people in attendance, overall, the field day was a success.</p>	
7.10	<p><b>Office Renovations</b></p> <p><b>617-25: J. Stefanson – B. Fleury</b></p> <p><b>BE IT RESOLVED THAT</b> the Board accepts the quote from Charleswood Glass for the replacement of 10 windows and 2 exterior doors for the WIWD office.</p> <p><b>FURTHER BE IT RESOLVED THAT</b> Charles Wood Glass is to ensure installation meets all current Manitoba Commercial Building Codes.</p> <p><b>FURTHER BE IT RESOLVED THAT</b> Charles Wood Glass will dispose of all unwanted material</p>	

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	Administrator is to contact Charleswood Glass to request in writing that disposal of old windows and doors are included in quoted price – and that windows and doors will be installed up to current Manitoba Commercial Building Code.	
7.11	<p><b>FWEF</b></p> <p>The Letter of Interest (LOI) for the <i>Dog Lake Watershed Aquatic and Riparian Habitat Review and Enhancement Plan</i> project was submitted to the Fish and Wildlife Enhancement Fund on September 15<sup>th</sup>, 2025. Technician joined the meeting to answer questions from the members.</p>	
8.0	<b>Reports</b>	
8.1	<p><b>Financial Administrator Report</b></p> <p>Attached</p>	
8.2	<p><b>Manager / GROW Coordinator Report</b></p> <p>Attached</p>	
8.3	<p><b>Technician Report</b></p> <p>Attached</p>	
8.4	<p><b>Environmental Technician Assistant 1 Report</b></p> <p>Attached</p>	
8.5	<p><b>Environmental Technician Assistant 2 Report</b></p> <p>Attached</p>	
8.6	<p><b>Chairperson Report</b></p> <p>T. Nevakshonoff provided a verbal update</p>	
8.7	<p><b>MAW Rep Report</b></p> <p>J. Cruise provided a brief verbal update</p>	
8.8	<p><b>Watershed Planner Report</b></p> <p>The Watershed Planning and Programs Provincial Update for September, 2025 was provided in meeting package and is on file at the office.</p>	
9.0	<b>Sub-District Recommendations</b>	

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9.1	<b>Report on Climate Adaptation and Disaster Mitigation Workshop</b> Tabled	
9.2	<b>Recommendations</b>  Meetings that were scheduled for September were cancelled; Sub-District chairs were asked to reschedule their sub-district meetings for October. Swan creek will their meeting on October 14 <sup>th</sup> at 5:00 p.m. at the WIWD office. Lake Francis and Shoal Lake will hold their meeting on October 20 <sup>th</sup> at 7:00 p.m. at the St.Laurent RM office.	
10.0	<b>Correspondence</b>  N/A	
11.0	<b>NEXT MEETING:</b>  <b>October 16<sup>th</sup>, 2025</b> <b>9:00 a.m.</b> <b>WIWD Office</b>	
13.0	<b>ADJOURNMENT</b>  <b><u>618-25: – D. Germain – B. Sigfusson</u></b> <b>BE IT RESOLVED THAT we adjourn at 12:35 p.m.</b>	<b>CARRIED</b>
	<b>These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</b>	
	<hr/> <b>Tom Nevakshonoff, Chairperson WIWD</b> <hr/> <hr/> <b>Irina Zotter, Manager / GROW Coordinator WIWD</b> <hr/>	