

MINUTES OF MEETING NO.69-25

NAME	Executive Board	PAGE	Page 1 of 5
LOCATION	WIWD Office	DATE	September 18, 2025
PRESENT:	T. Nevakshonoff M. McLelland D. Germain S. Hofer J. Stefanson B. Sigfusson J. Cruise I. Zotter K. Christensen D. Chartrand	Chairperson Board Appointee/Vice Chair Director Director Director Board Appointee Provincial Appointee Manager/GROW Coordinator Financial Administrator Administrator	WIWD WIWD Dog Lake Sub-District Swan Creek Sub-District Shoal Lake Sub District WIWD WIWD / MAW WIWD WIWD WIWD
REGRETS:	C. Howse B. Fleury C. Cuvelier	Director Director Watershed Planner	Lake St. Martin Sub District Lake Francis Sub District MECP
WRITTEN BY:	K. Christensen	Financial Administrator	WIWD

ITEM		ACTION BY
1.0	<b>Call To Order</b>  T. Nevakshonoff called the meeting to order at 8:59 a.m.	
2.0	<b>Approval of Agenda</b>  <b>611-25: M. McLelland – J. Cruise</b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented.	CARRIED
3.0	<b>Approval of Minutes</b>  <b>612-25: B. Sigfusson – S. Hofer</b> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting # 68-25, August 21 <sup>st</sup> , 2025, as presented.	CARRIED
4.0	<b>Financial Report</b>	
4.1	<b>Bank Activity</b>  K. Christensen presented the financial report:  Access Credit Union Statement of Accounts from August 1 <sup>st</sup> , 2025 – August 31 <sup>st</sup> , 2025; Collabria Credit Card Details from July 30 <sup>th</sup> , 2025 – August 29 <sup>th</sup> , 2025;  <b>613-25: M. McLelland – B. Sigfusson</b> <b>BE IT RESOLVED THAT</b> the Board approved Access Credit Union Statement of Accounts August 1 <sup>st</sup> , 2025 –August 31 <sup>st</sup> , 2025; Collabria Credit Card Details from July 30 <sup>th</sup> , 2025 – August 29 <sup>th</sup> , 2025.	CARRIED
5.0	<b>In Camera Discussion</b>  <b>614-25: J. Cruise – D. Germain</b> <b>BE IT RESOLVED THAT</b> the Board approves to move in-camera at 9:06 a.m.  <b>615-25: J. Cruise – B. Sigfusson</b> <b>BE IT RESOLVED THAT</b> the Board approves to move out-of-camera at 10:00 a.m.	CARRIED  CARRIED

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	<b>616-25: J. Cruise – M. McLelland</b> <b>BE IT RESOLVED THAT</b> the Board approves hiring D. Chartrand as of September 10 <sup>th</sup> , 2025 at \$21/hr.	<b>CARRIED</b>
6.0	<b>New Business</b>	
7.0	<b>Old Business</b>	
7.1	<b>Narcisse DU Project</b>  T. Nevakshonoff provided a verbal update.	
7.2	<b>NW IWMP</b>  A project management team (PMT) meeting will be held in late October.	
7.3	<b>RALP Program</b>  <b>RALP 2023-2024 Projects:</b> T00072 “Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas” and T00071 “Creating Pollinator Habitats in the West Interlake Watershed District” –reports have been submitted; the remaining funds have not been received yet.  Staff are working with previously identified producers and recruiting new ones to participate in and complete the projects.  <b>RALP 2024-2025 Projects:</b> <ul style="list-style-type: none"><li>Agroforestry Establishment in the West Interlake Watershed District (\$20,000.00): \$13,684.12 has been allocated;</li><li>Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas (\$100,000.00): \$93,417.18 has been allocated;</li><li>Cultivating Environmental Resilience through Perennial Forage Establishment. (\$100,000.00): \$60,067.15 has been allocated</li></ul> <b>RALP 2025-2026 Projects:</b> Proposals were submitted, and funding has been confirmed for the following projects: <ul style="list-style-type: none"><li>2025 Riparian Restoration and Water Quality Improvement in the West Interlake Watershed (\$100,000.00): \$60,206.11 has been allocated;</li><li>Cultivating Environmental Resilience through Perennial Forage Establishment in the West Interlake Watershed in 2025-2026 (\$100,00.00): \$96957.88 has been allocated;</li><li>Agroforestry Establishment in the West Interlake Watershed District 2025-2026 (\$21,900.00)</li></ul> Financial Administrator provided a report, including pictures, of how the recently purchased tree planter worked.	
7.4	<b>GROW Program</b>  The Board was presented with the financial updates related to program activities.  Awarded GROW Funds from MHC: GROW 2023-2025 - \$500,000.00 GROW 2024-2026 - \$467,442.50	

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	<div>GROW 2025-2027 - \$264,520.00</div> <div>Total: \$1,231,962.50</div> <div>Funds Expended to date: \$864,556.77</div> <div>Projected expenditures: \$315,225.73</div>		
7.5	<div>PWCP</div> <div>Manager reported on projected costs for the 2025-26 fiscal year.</div> <div>Awarded PWCP funds: \$1,025,000.00</div> <div>Cover Crops: \$ 200,500.00</div> <div>Rotational Grazing: \$ 581,917.91</div> <div>Nitrogen Management: \$ 243,991.11</div> <div>Total Projected cost: \$ 1,026,409.02</div> <div>Request for the PWCP Activities 3 to support radio advertisement and field days has been approved.</div>		
7.6	<div>Conservation Trust (CT)</div> <div>The CT project "West Interlake Watershed Pollinator Gardens – Interconnection Between Communities and Our Native Pollinators" has been approved. The funding agreement has been signed, securing a total of \$20,000. The first payment of \$8,000 has been received. Staff are currently working on project implementation.</div> <div>Staff are working on final reports for the previous Pollinator Project, due September 30<sup>th</sup>, 2025.</div>		
7.7	<div>Green Municipal Fund</div> <div>The proposal “Conduct a community-wide climate risk assessment to identify and analyze multiple climate hazards and vulnerabilities affecting the WIWD” that was submitted to the Local Leadership for Climate Adaptation: Climate Ready Plans and Process program has been approved. The WIWD was awarded for a grant of up to \$70,000.00. Waiting to receive funding agreement.</div>		
7.8	<div>Conservation and Climate Fund</div> <div>Manager continues to work with the RM of West Interlake and H. Venema on the development of the proposed project. Agreement for \$15,000 has been signed.</div>		
7.9	<div>WIWD Workshops</div> <div>WIWD hosted a field day in the Ashern area on September 11<sup>th</sup>, 2025. There was a total of 50 people in attendance, overall, the field day was a success.</div>		
7.10	<div>Office Renovations</div> <div><u>617-25: J. Stefanson – B. Fleury</u></div> <div><b>BE IT RESOLVED THAT</b> the Board accepts the quote from Charleswood Glass for the replacement of 10 windows and 2 exterior doors for the WIWD office.</div> <div><b>FURTHER BE IT RESOLVED THAT</b> Charles Wood Glass is to ensure installation meets all current Manitoba Commercial Building Codes.</div> <div><b>FURTHER BE IT RESOLVED THAT</b> Charles Wood Glass will dispose of all unwanted material</div>		

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	Administrator is to contact Charleswood Glass to request in writing that disposal of old windows and doors are included in quoted price – and that windows and doors will be installed up to current Manitoba Commercial Building Code.		
7.11	<b>FWEF</b>  The Letter of Interest (LOI) for the <i>Dog Lake Watershed Aquatic and Riparian Habitat Review and Enhancement Plan</i> project was submitted to the Fish and Wildlife Enhancement Fund on September 15 <sup>th</sup> , 2025. Technician joined the meeting to answer questions from the members.		
8.0	<b>Reports</b>		
8.1	<b>Financial Administrator Report</b>  Attached		
8.2	<b>Manager / GROW Coordinator Report</b>  Attached		
8.3	<b>Technician Report</b>  Attached		
8.4	<b>Environmental Technician Assistant 1 Report</b>  Attached		
8.5	<b>Environmental Technician Assistant 2 Report</b>  Attached		
8.6	<b>Chairperson Report</b>  T. Nevakshonoff provided a verbal update		
8.7	<b>MAW Rep Report</b>  J. Cruise provided a brief verbal update		
8.8	<b>Watershed Planner Report</b>  The Watershed Planning and Programs Provincial Update for September, 2025 was provided in meeting package and is on file at the office.		
9.0	<b>Sub-District Recommendations</b>		

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9.1	<div>Report on Climate Adaptation and Disaster Mitigation Workshop</div> <div>Tabled</div>		
9.2	<div>Recommendations</div> <div>Meetings that were scheduled for September were cancelled; Sub-District chairs were asked to reschedule their sub-district meetings for October. Swan creek will their meeting on October 14<sup>th</sup> at 5:00 p.m. at the WIWD office. Lake Francis and Shoal Lake will hold their meeting on October 20<sup>th</sup> at 7:00 p.m. at the St.Laurent RM office.</div>		
10.0	<div>Correspondence</div> <div>N/A</div>		
11.0	<div>NEXT MEETING:</div> <div>October 16<sup>th</sup>, 2025</div> <div>9:00 a.m.</div> <div>WIWD Office</div>		
13.0	<div>ADJOURNMENT</div> <div>618-25: – D. Germain – B. Sigfusson</div> <div>BE IT RESOLVED THAT we adjourn at 12:35 p.m.</div>		CARRIED
	<div>These minutes are the writer’s best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors</div>		
	<div></div> <div>Tom Nevakshonoff, Chairperson WIWD</div> <div></div> <div>Irina Zotter, Manager / GROW Coordinator WIWD</div>		