West Interlake Watershed District
Box 732, 9 Main Street
Lundar, Manitoba R0C 1Y0

MINUTES OF MEETING NO.79-26

NAME Executive Board PAGE Page **1** of **5**
LOCATION WIWD Office DATE August 20, 2026

PRESENT:	T. Nevakshonoff	Chairperson	WIWD
	M. McLelland	Board Appointee/Vice Chair	WIWD
	J. Stefanson	Director	Shoal Lake Sub-District
	C. Howse	Director	Lake St. Martin Sub-District
	D. Germain	Director	Dog Lake Sub-District
	B. Fleury	Director	Lake Francis Sub-District
	B. Sigfusson	Board Appointee	WIWD
	C. Cuvelier	Watershed Planner	MECP
	D. Kaartinen	Environmental Technician	WIWD
	Y. Li	Interim Program Coordinator	WIWD
REGRETS:	S. Hofer	Director	Swan Creek Sub-District
	J. Cruise	Provincial Appointee	WIWD / MAW
	I. Zotter	Manager	WIWD
	D. Chartrand	Admin	WIWD
WRITTEN BY:	Y. Li	Interim Program Coordinator	WIWD

ITEM		ACTION BY
1.0	**Call To Order** T. Nevakshonoff called the meeting to order at 8:56 a.m.	
2.0	**Approval of Agenda** **708-26: B. Fleury – M. McLelland** **BE IT RESOLVED THAT** the Board approves the agenda as presented.	**CARRIED**
3.0	**Approval of Minutes** **709-26: C. Howse – B. Sigfusson** **BE IT RESOLVED THAT** the Board adopted the minutes of the Executive Board Meeting #78-26, July 16, 2026, as presented.	**CARRIED**
4.0	**Financial Update**	
4.1	**Bank Activity** The board reviewed the July 2026 Access Credit Union Statement, and the Collabria Credit Card Statement for the period of June 29, 2026 – July 29, 2026. Members discussed the possibility of increasing the District's credit limit and concerns regarding the current banking organization. The topic of switching banking organizations was also revisited. Staff will bring the matter forward to the Manager for further discussion. The Watershed Planner suggested including bank reconciliation records to provide a more accurate and up-to-date financial record. It was also suggested that the deposit report include more detailed and informative descriptions, such as the payment stage and the specific program or project associated with each item. **710-26: D. Germain – B. Sigfusson** **BE IT RESOLVED THAT** The Board approves the Access Credit Union Statement of Accounts from July 1st, 2026 –July 31st, 2026; The Collabria Credit Card Statement for the period of June 29, 2026 – July 29, 2026.	**CARRIED**

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5.0	**In Camera Discussion** D. Kaartinen and Y. Li left the room. **<u>711-26: B. Fleury – D. Germain</u>** **BE IT RESOLVED THAT** the Board approves to move in-camera at 9:05 a.m. D. Kaartinen re-entered the room at the meeting while in camera at 9:19 a.m. **<u>712-26: D. Germain – B. Sigfusson</u>** **BE IT RESOLVED THAT** The Board approves to move out-of-camera at 9:20 a.m.	**CARRIED** **CARRIED**
6.0	**New Business** N/A	
7.0	**Old Business**	
7.1	**Narcisse DU Project** T. Nevakshonoff gave a verbal update.	
7.2	**NW IWMP** The Watershed Planner will schedule a meeting in September. The proposed date will be circulated to members once confirmed.	
7.3	**RALP Program** The Technician presented a verbal update. Projects are in progress.	
7.4	**GROW Program** The Technician Assistant provided an update. LGC Minutes of Meeting No. 52-26 and a current table as of August 14th, 2026, with project values were reviewed. The proposed water retention project was submitted to and approved by the Watershed Planner. Staff will prepare the required project information and submit it to the Provincial Engineer to seek technical support and further guidance. **<u>713-26: B. Fleury – B. Sigfusson</u>** **BE IT RESOLVED THAT** The Board approves the submission of the following project for Provincial Engineering Support: James Oake Water Retention Project, SW 1-22-5W, RM of West Interlake.	**CARRIED**
7.5	**PWCP** The Technician provided an update. The board reviewed a current PWCP table with total values of the 2025-2026 and 2026-2027 fiscal years.	
7.6	**Conservation Trust**	

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	The Technician provided an update on the Pollinator Garden projects. Additional plants and signs may be ordered as needed.	
7.7	**Green Municipal Fund** The Technician provided an update. The "What We Heard" portion has been completed, a payment of $20,000 from the approved $50,000 was made to H. Venema (SSE).	
7.8	**Conservation and Climate Fund** The Technician provided an update that the RM of West Interlake has issued payment to the District.	
7.9	**Water Testing Days** The Technician provided an update on the Water Testing program. The available funding has been fully utilized, with 10 additional samples collected by Seasonal Resource Technicians and three full Well Chlorinations completed.	
7.10	**Financial Operations and Payroll** The Technician provided an update that the payroll system setup is ongoing.	
7.11	**Fish and Wildlife Enhancement Fund** The Technician provided an update. Interested RMs will complete their applications, prepare project budgets, and obtain quotes before submitting the required information to the District for review.	
7.12	**Video Productions** The potential videographer withdrew from the project. Other videographers will need to be contacted to obtain quotes (at least 2) for comparison.	
7.13	**Marketing Proposal** The Technician reported that the counteroffer was declined.	
7.14	**Letters of Support** The Manitoba Association of Watersheds reached out requesting letters of support. The Board reviewed the information provided and discussed the proposed options. Further discussion was tabled to the next Executive Meeting.	
7.15	**Cell Phone Policy** The board reviewed a Cell Phone Service Plan Reimbursement Policy. **<u>714-26: M. McLelland – D. Germain</u>**	**CARRIED**

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	BE IT RESOLVED THAT The Board has completed the first reading of the Cell Phone Service Plan Reimbursement Policy.	
8.0	**Reports**	
8.1	**Manager** Reviewed by the Board and filed at the office.	
8.2	**Technician Report** Reviewed by the Board and filed at the office.	
8.3	**Environmental Technician Assistant Report** Reviewed by the Board and filed at the office.	
8.4	**Administrative and Outreach Coordinator Report** Reviewed by the Board and filed at the office.	
8.5	**Environmental Technician Assistant 2 Report** Reviewed by the Board and filed at the office.	
8.6	**Seasonal Resource Technician Assistant Report** Reviewed by the Board and filed at the office.	
8.7	**Seasonal Resource Technician Assistant 2 Report** Reviewed by the Board and filed at the office.	
8.8	**Chairperson Report** T. Nevakshonoff provided a verbal update. Himself and J. Cruise attended the R.M of West Interlake council meeting on August 4th regarding potential water retention projects.	
8.9	**MAW Rep Report** N/A	
8.10	**Watershed Planner Report** Watershed Planning and Programs Provincial Update – August 2026 was provided in the meeting packages.	
9.0	**Sub-District Recommendations** Sub-District meetings are planned to be held in mid-October, prior to the election date.	

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10.0	**Correspondence** N/A	
11.0	**Next Meeting:** **September 17th, 2026** **9:00 a.m.** **WIWD Office**	
12.0	**ADJOURNMENT** **<u>715-26 B. Fleury – J. Stefanson</u>** **BE IT RESOLVED THAT we adjourn at 11:17 a.m.**	**CARRIED**
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors.	
	_____ **Tom Nevakshonoff, Chairperson WIWD** _____ **Irina Zotter, Manager WIWD**	