

MINUTES OF MEETING NO.67-25

NAME LOCATION	Executive Board WIWD Office	PAGE DATE	Page 1 of 6 July 17, 2025
PRESENT:	T. Nevakshonoff M. McLelland S. Hofer J. Stefanson B. Fleury C. Howse J. Cruise B. Sigfusson C. Cuvelier I. Zotter K. Christensen	Chairperson Board Appointee/Vice Chair Director Director Director Director Provincial Appointee Board Appointee Watershed Planner Manager/GROW Coordinator Financial Administrator	WIWD WIWD Swan Creek Sub-District Shoal Lake Sub District Lake Francis Sub District Lake St. Martin Sub District WIWD / MAW WIWD MECP WIWD WIWD
REGRETS:	D. Germain	Director	Dog Lake Sub-District
WRITTEN BY:	K. Christensen	Financial Administrator	WIWD

ITEM		ACTION BY
1.0	Call To Order T. Nevakshonoff called the meeting to order at 8:59 a.m.	
2.0	Approval of Agenda 596-25: B. Fleury – B. Sigfusson BE IT RESOLVED THAT the Board approved the agenda as presented, apart from moving the in-camera and new business before staff reports.	CARRIED
3.0	Approval of Minutes 597-25: C. Howse – M. McLelland BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting # 66-25, June 19 th , 2025, as presented. 598-25: J. Cruise – B. Fleury BE IT RESOLVED THAT the Board adopted the minutes of the Special Executive Board Meeting # 2-25, June 30 th , 2025, as presented.	CARRIED CARRIED
4.0	Financial Report	
4.1	Bank Activity K. Christensen presented the financial report: Access Credit Union Statement of Accounts from April 1 st , 2025 – April 30 th , 2025; Access Credit Union Statement of Accounts from May 1 st , 2025 – May 31 st , 2025; Access Credit Union Statement of Accounts from June 1 st , 2025 – June 30 th , 2025; Bank Account Transactions Report from April 1 st , 2025 – June 30 th , 2025; Collabria Credit Card Details from March 29 th , 2025 – April 28 th , 2025; Collabria Credit Card Details from April 29 th , 2025 – May 29 th , 2025. 598-25: M. McLelland – J. Stefanson BE IT RESOLVED THAT the Board approved the expenses of April 1 st , 2025 – June 30 th , 2025 of \$475,306.06 (cheques # 1955 – 1961, #1962 -VIOD, #1963 – 2054, #2055 – VIOD, #2056 - 2082); Access Credit Union Statement of Accounts April 1 st , 2025 – April 30 th , 2025; Access Credit Union Statement of Accounts May 1 st , 2025 – May 31 st , 2025; Access Credit Union Statement of Accounts June 1 st , 2025 – June 30 th , 2025; Bank Account Transactions Report from April 1 st , 2025 – June 30 th , 2025; Collabria Credit Card	CARRIED

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	Details from March 29 th , 2025 – April 28 th , 2025; Collabria Credit Card Details from April 29 th , 2025 – May 29 th , 2025.	
4.2	<p>Audit</p> <p>N. Kopeechuk from Sensus Chartered Professional Accountants Ltd. Joined the meeting via zoom at 9:10 a.m. to present the Financial Statements for the year ending March 31, 2025.</p> <p>599-25: M. McLelland – B. Fleury</p> <p>BE IT RESOLVED THAT the Board approves the West Interlake Watershed District Financial Statements for the year ending March 31, 2025 as presented by Sensus Chartered Professional Accountants Ltd.</p>	CARRIED
5.0	Reports	
5.1	<p>Financial Administrator Report</p> <p>Attached</p>	
5.2	<p>Manager's Report</p> <p>Attached</p>	
5.3	<p>Technician Report</p> <p>Attached</p>	
5.4	<p>Environmental Technician Assistant 1 Report</p> <p>Attached</p>	
5.5	<p>Environmental Technician Assistant 2 Report</p> <p>Attached</p>	
5.6	<p>Summer Students Report</p> <p>Attached</p>	
5.7	<p>Chairperson Report</p> <p>T. Nevakshonoff provided a verbal update</p>	
5.8	<p>MAW Rep Report</p> <p>J. Cruise provided a brief verbal update</p>	
5.9	<p>Watershed Planner Report</p> <p>N / A</p>	

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6.0	In Camera Discussion 600-25: M. McLelland – J. Cruise BE IT RESOLVED THAT the Board approves to move in-camera at 9:52 a.m.	CARRIED CARRIED CARRIED
	601-25: M. McLelland – S. Hofer BE IT RESOLVED THAT the Board approves to move out-of-camera at 10:25 a.m.	
	602-25: S. Hofer – J. Cruise BE IT RESOLVED THAT the Board approve the establishment of a Human Resources Committee as a sub-committee of the Executive Board; FURTHER BE IT RESOLVED THAT the Board appoint M. McLelland, C. Howse, D. Germain, and J. Cruise as members of the Human Resources Committee, with the Chair to be selected by the committee members.	
7.0	New Business	
7.1	Truck There was discussion regarding the purchase of a new truck, 7 quotes were provided to members for review. The board decided that the purchase of a new truck is not necessary at this time.	
7.2	Phone Services The 3-year contract that WIWD had with BellIMTS for phone services has expired and will not be renewed. The manager has been in contact with other providers; an agreement has been signed with Vonage and new phones have been purchased to coordinate with the new provider.	
8.0	Old Business	
8.1	Narcisse DU Project T. Nevakshonoff provided a verbal update.	
8.2	NW IWMP A Project Management Team (PMT) meeting took place on June 24 th at 7:00 p.m. at the Grahamdale RM office.	

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8.3	<p>RALP Program</p> <p>RALP 2023-2024 Projects: T00072 "Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas" and T00071 "Creating Pollinator Habitats in the West Interlake Watershed District" –reports have been submitted; the remaining funds have not been received yet.</p> <p>Staff are working with previously identified producers and recruiting new ones to participate in and complete the projects.</p> <p>RALP 2024-2025 Projects:</p> <ul style="list-style-type: none"> • Agroforestry Establishment in the West Interlake Watershed District (\$20,000.00): \$13,684.12 has been allocated; • Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas (\$100,000.00): \$93,417.18 has been allocated; • Cultivating Environmental Resilience through Perennial Forage Establishment. (\$100,000.00): \$60,067.15 has been allocated <p>RALP 2025-2026 Projects: Proposals were submitted, and funding has been confirmed for the following projects:</p> <ul style="list-style-type: none"> • 2025 Riparian Restoration and Water Quality Improvement in the West Interlake Watershed (\$100,000.00): \$60,206.11 has been allocated; • Cultivating Environmental Resilience through Perennial Forage Establishment in the West Interlake Watershed in 2025-2026 (\$100,00.00): \$96957.88 has been allocated; • Agroforestry Establishment in the West Interlake Watershed District 2025-2026 (\$21,900.00) <p>Financial Administrator provided a report, including pictures, of how the recently purchased tree planter worked.</p>					
8.4	<p>GROW Program</p> <p>The WIWD received final payment for the GROW Trust 2022-2024 and 40% of the GROW Trust 2025-2027.</p> <p>The Board was presented with the financial updates related to program activities.</p> <p>Awarded GROW Funds from MHC:</p> <table> <tr> <td>GROW 2023-2025 - \$500,000.00</td> </tr> <tr> <td>GROW 2024-2026 - \$467,442.50</td> </tr> <tr> <td>GROW 2025-2027 - \$264,520.00</td> </tr> <tr> <td>Total: \$1,231,962.50</td> </tr> </table> <p>Funds Expended to date: \$667,916.08 Projected expenditures: \$446,311.00</p> <p>Presentation of the GROW meeting minutes has been deferred to the next Executive meeting, as the GROW meeting was postponed and held at a later date.</p> <p>The District anticipates an increase in applications for alternative watering systems due to ongoing drought conditions in the area. The strategy will be to prioritize these applications to support producers in mitigating the impacts of the drought.</p>	GROW 2023-2025 - \$500,000.00	GROW 2024-2026 - \$467,442.50	GROW 2025-2027 - \$264,520.00	Total: \$1,231,962.50	
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GROW 2024-2026 - \$467,442.50						
GROW 2025-2027 - \$264,520.00						
Total: \$1,231,962.50						
8.5	<p>Funding for seasonal employees</p> <p>Application to the Eco Canada has been approved. Agreement has been signed. \$25,000.00 has been awarded to the WIWD to go towards the wages of M. Fines.</p>					

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8.6	<p>PWCP</p> <p>Manager reported on projected costs for the 2024-25 fiscal year, the WIWD will receive an additional \$43,646.96 of funds.</p> <p>Awarded PWCP funds: \$885,000.00 Additional awarded funds: \$43,646.96</p> <table> <tr> <td>Cover Crops:</td> <td>\$148,365.00</td> </tr> <tr> <td>Rotational Grazing:</td> <td>\$537,055.52</td> </tr> <tr> <td>Nitrogen Management:</td> <td>\$243,226.44</td> </tr> <tr> <td>Total Projected cost:</td> <td>\$928,464.96</td> </tr> </table> <p>Awarded PWCP funds for FY 2025-26: \$1,025,000.00 To date \$714,935.11 has been allocated.</p> <p>Request for the PWCP Activities 3 to support radio advertisement and field days has been submitted.</p>	Cover Crops:	\$148,365.00	Rotational Grazing:	\$537,055.52	Nitrogen Management:	\$243,226.44	Total Projected cost:	\$928,464.96	
Cover Crops:	\$148,365.00									
Rotational Grazing:	\$537,055.52									
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Total Projected cost:	\$928,464.96									
8.7	<p>Conservation Trust (CT)</p> <p>The CT project "West Interlake Watershed Pollinator Gardens – Interconnection Between Communities and Our Native Pollinators" has been approved. The funding agreement has been signed, securing a total of \$20,000. The first payment of \$8,000 has been received. Staff are currently working on project implementation.</p> <p>Trees for previous Pollinator Project have been received and planted. Project will be finalized by the end of summer.</p>									
8.8	<p>Green Municipal Fund</p> <p>The WIWD has submitted a proposal to the Local Leadership for Climate Adaptation: Climate-Ready Plans and Processes program, requesting \$70,000 in funding. Letters of Support and council resolutions have been received from participating municipalities. Proposal has successfully passed the Peer Review stage and has been recommended for approval.</p>									
8.9	<p>Conservation and Climate Fund</p> <p>Manager continues to work with the RM of West Interlake and H. Venema on the development of the proposed project. Agreement for \$15,000 has been signed.</p>									
8.10	<p>WIWD Workshops</p> <p>Manager submitted a request to MAW under Activities 3 for funds to support field days/workshops hosted by the WIWD.</p> <p>Manager contacted R. Tattersall, regarding the potential to hold an informational workshop on well sealing and well chlorination.</p> <p>Manager contacted L. Cowling Mason at Community Futures, inquiring about the possibility of Community Futures presenting a Board Governance workshop for the WIWD. Further discussion regarding the workshop is scheduled to take place within the next few weeks.</p>									

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8.11	Water Testing Days Results for the May 20 th water testing day were shared with the board. Summer students are currently entering and analyzing the results from the June 17 th water testing date, results will be shared at the next meeting.	
9.0	Sub-District Recommendations	
9.1	Report on Climate Adaptation and Disaster Mitigation Workshop Tabled	
9.2	Recommendations N/A	
10.0	Correspondence N/A	
11.0	Review of Action Items	
12.0	NEXT MEETING: August 21 st , 2025 9:00 a.m. WIWD Office	
13.0	ADJOURNMENT <u>603-25: J. Cruise – C. Howse</u> BE IT RESOLVED THAT we adjourn at 12:11 p.m.	CARRIED
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	Tom Nevakshonoff, Chairperson WIWD	
	Irina Zotter, Manager / GROW Coordinator WIWD	