

MINUTES OF MEETING NO.78-26

NAME	Executive Board	PAGE	Page 1 of 6
LOCATION	WIWD Office	DATE	July 16, 2026
PRESENT:	T. Nevakshonoff S. Hofer J. Stefanson C. Howse D. Germain B. Fleury J. Cruise B. Sigfusson C. Cuvelier I.Zotter D. Chartrand	Chairperson Director Director Director Director Director Provincial Appointee Board Appointee Watershed Planner Manager Admin	WIWD Swan Creek Sub-District Shoal Lake Sub-District Lake St. Martin Sub-District Dog Lake Sub-District Lake Francis Sub-District WIWD / MAW WIWD MECP WIWD WIWD
REGRETS:	M. McLelland	Board Appointee/Vice Chair	WIWD
WRITTEN BY:	D. Chartrand	Admin	WIWD

ITEM		ACTION BY
1.0	Call To Order Chair T. Nevakshonoff called the meeting to order at 8:59 a.m. and subsequently transferred the chair to J. Cruise to allow him to step out of the meeting.	
2.0	Approval of Agenda <u>702-26: C. Howse – D. Germain</u> BE IT RESOLVED THAT the Board approves the agenda as presented with the addition of item 6.4 – Cell Phone Reimbursement Policy.	CARRIED
3.0	Approval of Minutes <u>703-26: B. Fleury – D. Germain</u> BE IT RESOLVED THAT the Board adopted the minutes of the Executive Board Meeting #77-26, June 18, 2026, as presented.	CARRIED
4.0	Financial Update	
4.1	Bank Activity The board reviewed the June 2026 Access Credit Union Statement, and the Collabria Credit Card Statement for the period of May 30, 2026 – June 28, 2026. The manager noted that the current Collabria Credit Card does not meet the Districts operational needs. The Board discussed alternative options and directed the Manager to search CIBC Business Credit Cards and present recommendations at the next Board meeting on August 20, 2026. The board also requested that the cheque log be included for review at the August 20, 2026 meeting. <u>704-26: B. Fleury – D. Germain</u> BE IT RESOLVED THAT The Board approves the Access Credit Union Statement of Accounts from June 1st, 2026 –June 30th, 2026; The Collabria Credit Card Statement for the period of May 30, 2026 – June 28, 2026.	CARRIED

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5.0	In Camera Discussion N/A	
6.0	New Business	
6.1	Letters of Support Manitoba Association of Watersheds reached out requesting letters of support. The Board reviewed the letters. At this time, the Board agreed to issue a letter of support regarding the licensing fees and requested that the Manager bring back responses to several clarifying questions. 705-26: D. Germain – B. Fleury WHEREAS the West Interlake Watershed District is established under The Watershed Districts Act to plan, develop, and implement watershed management initiatives in partnership with the Province of Manitoba, municipalities, Indigenous governments and other stakeholders; and WHEREAS watershed districts construct and implement water storage, water retention, and other drainage-related projects that provide significant public benefits and are frequently funded, in whole or in part, through provincial programs; and WHEREAS watershed districts are currently required to pay drainage licensing fees for eligible projects, resulting in additional administrative costs for provincially legislated organizations delivering provincially supported initiatives; and WHEREAS the Manitoba Association of Watersheds has prepared a letter, on behalf of Manitoba’s watershed districts, requesting that the Province of Manitoba review the current drainage licensing fee structure and consider waiving drainage licensing fees for watershed districts; THEREFORE BEIT RESOLVED THAT the Board of the West Interlake Watershed District supports the Manitoba Association of Watersheds submitting the proposed letter to the Minister of Environment and Climate Change on behalf of Manitoba’s watershed districts, requesting a review of the current drainage licensing fee structure and consideration of waiving drainage licensing fees for watershed districts.	CARRIED
6.2	Marketing Proposal The board reviewed a marketing services proposal prepared by A. Sund of Remuda Media. 706-26: D. Germain – B. Sigfusson WHEREAS the West Interlake Watershed District seeks to enhance public awareness of its programs, Best Management Practices (BMPs), ecological goods and services, and available funding opportunities; AND WHEREAS the development of multimedia and promotional materials – including, but not limited to, videos, short reels, interviews, pamphlets, social media content, website updates and maintenance, and other communication products – will support the promotion of WIWD initiatives and recognize program funders; THEREFORE BE IT RESOLVED THAT the board authorizes the Manager to obtain quotes and engage a qualified individual or contractor to provide content creation, website maintenance and updates, and promotional services for an amount not exceeding \$5000.00, and \$0.56 per kilometer, in accordance with available funding.	CARRIED

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6.3	Final Budget Tabled	
6.4	T. Nevakshonoff re-entered the meeting at 9:37 Cell Phone Policy The board reviewed a Cell Phone Service Plan Reimbursement Policy. The second reading will take place at the next scheduled board meeting, August 20 th .	
7.0	Old Business	
7.1	Narcisse DU Project T. Nevakshonoff gave a verbal update	
7.2	NW IWMP No update at this time.	
7.3	RALP Program The Manager presented a verbal update. Advance payments have been received, and projects are in progress.	
7.4	GROW Program The manager provided an update. LGC Minutes of Meeting No. 51-26 and a current table as of July 7 th , 2026, with project values were reviewed.	
7.5	PWCP The manager provided an update. The board reviewed a current PWCP table with total values of the 2025-2026 and 2026-2027 fiscal years.	
7.6	Conservation Trust The manager provided an update. The Pollinator Garden project at the WIWD office is now partially completed. The Technician is in the process of finalizing the project.	
7.7	Green Municipal Fund The Manager provided an update. The District has entered into an agreement with Strategic Systems Engineering in the amount of \$50,000.00 to complete a Hydrological Analysis. An email from H. Venema (SSE) was circulated outlining the scope of work to be included.	
7.8	Conservation and Climate Fund	

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	The manager provided an update. An invoice for the remaining amount owing from the R.M of West Interlake has been sent.	
7.9	Water Testing Days A report prepared by the Seasonal Resource Technician was provided in the meeting package. - Total number of applications received: 283 - Total number of applicants who submitted water samples: 248 - Total number of Coliform & E. Coli Tests: 242 - Total number of Advanced Drinking Water Tests: 92 - Total number of Hardness Tests: 6 - Total Cost of Water Testing: \$23,208.00 - Amount paid by applicants: \$5,462.00 - Amount to be Paid by WIWD: \$17,763.50 The manager noted that the Seasonal Resource Technician will be analyzing results as received, contacting those who have failed bacteria tests (Coliform & E. Coli) and advising them of our Well Chlorination Programs, and re-testing wells.	
7.10	Financial Operations and Payroll The manager provided an update. There is a meeting scheduled with F.H.Black & Company regarding year end. Payworks has successfully completed 3 payrolls. Absence management module has been set up.	
7.11	Fish Enhancement Wildlife Fund The manager provided an update. The technician will be initiating a meeting with D. Kroker of FEWF and interested parties to discuss the potential projects and their eligibility.	
7.12	Video Productions The manager provided an update. The LGC passed a resolution to provide up to \$5,000.00 towards the video production. EIWD has passed a resolution to provide \$2,500.00. T. Nevakshonoff has completed his proposal of ideas for the video are. The next steps will be having a meeting with the potential videographer to discuss project details.	
8.0	Reports	
8.1	Manager Reviewed by the Board and filed at the office.	
8.2	Technician Report Reviewed by the Board and filed at the office.	
8.3	Environmental Technician Assistant Report	

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	Reviewed by the Board and filed at the office.	
8.4	Administrative and Outreach Coordinator Report Reviewed by the Board and filed at the office.	
8.5	Environmental Technician Assistant 2 Report Reviewed by the Board and filed at the office.	
8.6	Seasonal Resource Technician Assistant Report Reviewed by the Board and filed at the office.	
8.7	Seasonal Resource Technician Assistant 2 Report Reviewed by the Board and filed at the office.	
8.8	Chairperson Report T. Nevakshonoff provided a verbal update, noting that himself and J. Cruise will be attending the R.M of West Interlake council meeting on August 4 th to discuss potential water retention projects.	
8.9	MAW Rep Report D. Germain provided a verbal update on the MAW Tour that took place in Neepawa on July 8 & 9 on behalf of J. Cruise who could not attend.	
8.10	Watershed Planner Report No Watershed Planning and Programs Provincial Update was available for July 2026.	
9.0	Sub-District Recommendations N/A	
10.0	Correspondence N/A	
11.0	Next Meeting: August 20, 2026 9:00 a.m. WIWD Office	
12.0	ADJOURNMENT <u>707-26 D. Germain – S. Hofer</u> BE IT RESOLVED THAT we adjourn at 12:22 p.m.	CARRIED

