

**MINUTES OF MEETING NO.68-25**

NAME LOCATION	Executive Board WIWD Office	PAGE DATE	Page 1 of 6 August 21, 2025
PRESENT:	T. Nevakshonoff M. McLelland D. Germain S. Hofer J. Stefanson B. Fleury J. Cruise C. Cuvelier I. Zotter K. Christensen	Chairperson Board Appointee/Vice Chair Director Director Director Director Provincial Appointee Watershed Planner Manager/GROW Coordinator Financial Administrator	WIWD WIWD Dog Lake Sub-District Swan Creek Sub-District Shoal Lake Sub District Lake Francis Sub District WIWD / MAW MECP WIWD WIWD
REGRETS:	C. Howse B. Sigfusson	Director Board Appointee	Lake St. Martin Sub District WIWD
WRITTEN BY:	K. Christensen	Financial Administrator	WIWD

ITEM		ACTION BY
1.0	<b>Call To Order</b>  T. Nevakshonoff called the meeting to order at 9:00 a.m.	
2.0	<b>Approval of Agenda</b>  <b>604-25: M. McLelland – D. Germain</b> <b>BE IT RESOLVED THAT</b> the Board approved the agenda as presented.	<b>CARRIED</b>
3.0	<b>Approval of Minutes</b>  <b>605-25: J. Cruise – B. Fleury</b> <b>BE IT RESOLVED THAT</b> the Board adopted the minutes of the Executive Board Meeting # 67-25, July 17 <sup>th</sup> , 2025, as presented.	<b>CARRIED</b>
4.0	<b>Financial Report</b>	
4.1	<b>Bank Activity</b>  K. Christensen presented the financial report:  Access Credit Union Statement of Accounts from July 1 <sup>st</sup> , 2025 – July 31 <sup>st</sup> , 2025; Bank Account Transactions Report from July 1 <sup>st</sup> , 2025 – August 18 <sup>th</sup> , 2025; Collabria Credit Card Details from May 30 <sup>th</sup> , 2025 – June 27 <sup>th</sup> , 2025; Collabria Credit Card Details from June 28 <sup>th</sup> , 2025 – July 29 <sup>th</sup> , 2025; Expenditures to Date: April 1 <sup>st</sup> , 2025 – August 18 <sup>th</sup> , 2025; Comparative Income Statement April 1 <sup>st</sup> , 2025 – August 18 <sup>th</sup> , 2025.  <b>606-25: B. Fleury – J. Stefanson</b> <b>BE IT RESOLVED THAT</b> the Board approved the expenses of July 1 <sup>st</sup> , 2025 – August 18 <sup>th</sup> , 2025 of \$354,131.76 (cheques # 2083-2122, #2123-VIOD, #2124-2125, #2126-VIOD, 2127-2155, #2156-VIOD, #2157-2196, #2197-VIOD, #2198-2229, #2230-VIOD, #2231-2263, #2264-VIOD, #2265-2287); Access Credit Union Statement of Accounts July 1 <sup>st</sup> , 2025 – July 31 <sup>st</sup> , 2025; Bank Account Transactions Report from July 1 <sup>st</sup> , 2025 – July 31 <sup>st</sup> , 2025; Collabria Credit Card Details from May 30 <sup>th</sup> , 2025 – June 27 <sup>th</sup> , 2025; Collabria Credit Card Details from June 28 <sup>th</sup> , 2025 – July 29 <sup>th</sup> , 2025; Expenditures to Date: April 1 <sup>st</sup> , 2025 – August 18 <sup>th</sup> , 2025; Comparative Income Statement April 1 <sup>st</sup> , 2025 - August 18 <sup>th</sup> , 2025.	<b>CARRIED</b>
5.0	<b>In Camera Discussion</b>	

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	<p><b>607-25: J. Cruise – D. Germain</b>  <b>BE IT RESOLVED THAT</b> the Board approves to move in-camera at 9:22 a.m.</p> <p><b>608-25: D. Germain – J. Cruise</b>  <b>BE IT RESOLVED THAT</b> the Board approves to move out-of-camera at 11:03 a.m.</p>	
	<p><b>B R E A K</b></p> <p><b>11:03 a.m. – 11:10 a.m.</b></p>	
<b>6.0</b>	<b>New Business</b>	
<b>6.1</b>	<p><b>Office Renovations</b></p> <p>Members were provided with 3 quotes from different providers for the replacement of all windows and exterior doors in the office. Members reviewed and discussed quotes.</p> <p><b>609-25: J. Stefanson – B. Fleury</b>  <b>BE IT RESOLVED THAT</b> the Board approves the quote from Charelsewood Glass for the replacement of 10 windows and 2 exterior doors for the WIWD office.</p> <p>Manager is to contact Charleswood Glass to ensure the disposal of windows is included in the quote provided.</p>	<b>CARRIED</b>
<b>6.2</b>	<p><b>Workshop: Governance and Policies</b></p> <p>Manager contacted Community Futures regarding a Board Governance and Policy Workshop. After consideration, the Board decided to continue looking for options for workshops on Board Governance and Policies for Non-for-profit organizations</p>	
<b>6.3</b>	<p><b>FWEF</b></p> <p>The Spring 2026 intake for Letter of Interest for the Fish and Wildlife Enhancement Fund opened on August 18<sup>th</sup>, 2025, and will close on September 15<sup>th</sup>, 2025. A copy of last years proposal was provided to all members for review.</p>	
<b>6.4</b>	<p><b>Treebate Program</b></p> <p>Members received a copy of the draft email for the upcoming Treebate Program that will be sent out to all residents on the WIWD mailing list.</p> <p><b>610-25: D. Germain – M. McLelland</b>  <b>BE IT RESOLVED THAT</b> the Board approves a \$80.00 limit per resident/household for the Treebate program. All applications must be accompanied by an itemized receipt, picture of planted trees and packing slip. All trees/shrubs ordered must be planted within the WIWD boundaries to qualify for the rebate and must be purchased between September 1<sup>st</sup>, 2025 and July 15<sup>th</sup>, 2026. All required documents to be submitted to the WIWD office by July 15<sup>th</sup>, 2026.</p>	<b>CARRIED</b>
<b>6.5</b>	<p><b>Oak Hammock Marsh</b></p> <p>The office received an email from Oak Hammock Marsh on August 19<sup>th</sup>, with an updated list of Virtual Wetland Fieldtrips being offered for the 2025-26 year. Following discussion, it was decided that the WIWD would fund up 2 presentations per school for the schools within the WIWD boundaries. Schools are to pick from the 2 new wetland presentations that are being offered from Oak Hammock Marsh.</p>	

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7.0	<b>Old Business</b>	
7.1	<p><b>Narcisse DU Project</b></p> <p>T. Nevakshonoff provided a verbal update. A letter was written up and circulated amongst those who have attended previous public meetings, regarding the update with the survey that was done on PR 419.</p>	
7.2	<p><b>NW IWMP</b></p> <p>A project management team (PMT) meeting will be held in late October.</p>	
7.3	<p><b>RALP Program</b></p> <p><b>RALP 2023-2024 Projects:</b> T00072 "Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas" and T00071 "Creating Pollinator Habitats in the West Interlake Watershed District" –reports have been submitted; the remaining funds have not been received yet.</p> <p>Staff are working with previously identified producers and recruiting new ones to participate in and complete the projects.</p> <p><b>RALP 2024-2025 Projects:</b></p> <ul style="list-style-type: none"> <li>• Agroforestry Establishment in the West Interlake Watershed District (\$20,000.00): \$13,684.12 has been allocated;</li> <li>• Exclusion Fencing in the West Interlake Watershed District to Enhance and Restore Riparian Areas (\$100,000.00): \$93,417.18 has been allocated;</li> <li>• Cultivating Environmental Resilience through Perennial Forage Establishment. (\$100,000.00): \$60,067.15 has been allocated</li> </ul> <p><b>RALP 2025-2026 Projects:</b> Proposals were submitted, and funding has been confirmed for the following projects:</p> <ul style="list-style-type: none"> <li>• 2025 Riparian Restoration and Water Quality Improvement in the West Interlake Watershed (\$100,000.00): \$60,206.11 has been allocated;</li> <li>• Cultivating Environmental Resilience through Perennial Forage Establishment in the West Interlake Watershed in 2025-2026 (\$100,00.00): \$96957.88 has been allocated;</li> <li>• Agroforestry Establishment in the West Interlake Watershed District 2025-2026 (\$21,900.00)</li> </ul> <p>Financial Administrator provided a report, including pictures, of how the recently purchased tree planter worked.</p>	
	<p><b>L U N C H   B R E A K</b></p> <p><b>12:17 p.m. – 12:41 p.m.</b></p>	
7.4	<p><b>GROW Program</b></p> <p>The Board was presented with the Local GROW Committee meeting minutes from meeting #43-25 July 21, 2025.</p>	

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	<p>The Board was presented with the financial updates related to program activities.</p> <p>Awarded GROW Funds from MHC:</p> <p>GROW 2023-2025 - \$500,000.00  GROW 2024-2026 - \$467,442.50  GROW 2025-2027 - \$264,520.00  Total: \$1,231,962.50</p> <p>Funds Expended to date: \$800,046.81  Projected expenditures: \$375,397.40</p> <p>The District anticipates an increase in applications for alternative watering systems due to ongoing drought conditions in the area. The strategy will be to prioritize these applications to support producers in mitigating the impacts of the drought.</p>	
7.5	<p><b>PWCP</b></p> <p>Manager reported on projected costs for the 2025-26 fiscal year.</p> <p>Awarded PWCP funds: \$1,025,000.00</p> <p>Cover Crops: \$ 129,600.00  Rotational Grazing: \$ 490,719.37  Nitrogen Management: \$ 184,315.74  Total Projected cost: \$ 804,635.11</p> <p>Request for the PWCP Activities 3 to support radio advertisement and field days has been approved</p>	
7.6	<p><b>Conservation Trust (CT)</b></p> <p>The CT project "West Interlake Watershed Pollinator Gardens – Interconnection Between Communities and Our Native Pollinators" has been approved. The funding agreement has been signed, securing a total of \$20,000. The first payment of \$8,000 has been received. Staff are currently working on project implementation.</p> <p>Staff are working on final reports for the previous Pollinator Project, due September 30<sup>th</sup>, 2025.</p>	
7.7	<p><b>Green Municipal Fund</b></p> <p>The proposal "Conduct a community-wide climate risk assessment to identify and analyze multiple climate hazards and vulnerabilities affecting the WIWD" that was submitted to the Local Leadership for Climate Adaptation: Climate Ready Plans and Process program has been approved. The WIWD was awarded for a grant of up to \$70,000.00.</p>	
7.8	<p><b>Conservation and Climate Fund</b></p> <p>Manager continues to work with the RM of West Interlake and H. Venema on the development of the proposed project. Agreement for \$15,000 has been signed.</p>	
7.9	<p><b>WIWD Workshops</b></p> <p>The request that was submitted to MAW under PWCP Activity 3 for funds to support field days/workshops hosted by the WIWD has been approved.</p>	

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	<p>The WIWD will be hosting a field day in the Northern part of the district on September 11<sup>th</sup> , 2025 starting at 12:15 p.m. at the Ashern Auction Mart parking lot.</p>	
7.10	<p><b>Water Testing Days</b> Results for the June 17<sup>th</sup> water testing day were shared with the board, along with a summary of both testing days.</p>	
8.0	<p><b>Reports</b></p>	
8.1	<p><b>Financial Administrator Report</b> Attached</p>	
8.2	<p><b>Manager / GROW Coordinator Report</b> Attached</p>	
8.3	<p><b>Technician Report</b> Attached</p>	
8.4	<p><b>Environmental Technician Assistant 1 Report</b> Attached</p>	
8.5	<p><b>Environmental Technician Assistant 2 Report</b> Attached</p>	
8.6	<p><b>Seasonal Technician Reports</b> Attached</p>	
8.7	<p><b>Chairperson Report</b> T. Nevakshonoff provided a verbal update</p>	
8.8	<p><b>MAW Rep Report</b> J. Cruise provided a brief verbal update</p>	
8.9	<p><b>Watershed Planner Report</b> C. Cuvelier provided a verbal update.</p>	
9.0	<p><b>Sub-District Recommendations</b></p>	

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9.1	<b>Report on Climate Adaptation and Disaster Mitigation Workshop</b> Tabled	
9.2	<b>Recommendations</b>  Sub-District chairs were asked to schedule their sub-district meetings for September or October. Dog Lake and Lake St.Martin Sub-district will hold their meeting on September 15 <sup>th</sup> at 7:00 p.m. at the RM of Grahamdale office. Swan creek will their meeting on September 16 <sup>th</sup> at 5:00 p.m. at the WIWD office. Lake Francis and Shoal Lake will hold their meeting on October 20 <sup>th</sup> at 7:00 p.m. at the St.Laurent RM office.	
10.0	<b>Correspondence</b> ➤ Drought report	
11.0	<b>NEXT MEETING:</b> <b>September 18<sup>th</sup>, 2025</b> <b>9:00 a.m.</b> <b>WIWD Office</b>	
13.0	<b>ADJOURNMENT</b> <b>610-25: J. Cruise – D. Germain</b> <b>BE IT RESOLVED THAT</b> we adjourn at 1:50 p.m.	<b>CARRIED</b>
	These minutes are the writer's best interpretation of discussions held during the meeting. Please inform the writer of any noteworthy omissions or errors	
	Tom Nevakshonoff, Chairperson WIWD	
	Irina Zotter, Manager / GROW Coordinator WIWD	